

Organizational / Regular Board of
Education Meeting
Monday, January 22, 2024 7:00 PM Eastern

Madison High School Auditorium
915 E Eleven Mile Rd
Madison Heights, MI 4807

Crystal Beaver: Present
Merri Busch: Present
Rebecca Chambliss: Present
Mary Harp: Present
Cindy Holder: Present
Mark Kimble: Present
Gloria Thompson: Present
Present: 7.

1. CALL TO ORDER

1.A. Pledge of Allegiance

1.B. Roll Call

1.C. Public Fundamental with Public Comments

2. ORGANIZATIONAL MEETING

2.A. 2024 Election of Officers

2.A.1. Election of Temporary Chairperson

Motion to nominate Rebecca Chambliss as Temporary Chair. This motion, made by Merri Busch and seconded by Mary Harp, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

Motion to nominate Crystal Beaver temporary Secretary. This motion, made by Merri Busch and seconded by Mark Kimble, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

2.A.2. Election of Permanent Officers

Motion to nominate Cindy Holder as President. This motion, made by Gloria Thompson and seconded by Mark Kimble, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

Motion to nominate Rebecca Chambliss as Vice President. This motion, made by Gloria Thompson and seconded by Mark Kimble, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea

Yea: 7, Nay: 0

Motion to nominate Crystal Beaver for Secretary. This motion, made by Rebecca Chambliss and seconded by Gloria Thompson, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea

Yea: 7, Nay: 0

Motion to nominate Gloria Thompson for Treasurer. This motion, made by Mark Kimble and seconded by Merri Busch, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea

Yea: 7, Nay: 0

2.B. Seating of Board Members

Motion to accept Board Members as presented. This motion, made by Mark Kimble and seconded by Gloria Thompson, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea

Yea: 7, Nay: 0

3. ADMINISTRATION REPORT

- Climate and Culture Committee results
- Update on Exit Survey
- MDPS Staffing Audit Update
- Special Education training held during staff Professional Development
- Food Service received a \$10,000 School Breakfast Program Expansion Grant
- Finance: updates on grants' balances, budget amendments
- Translating Services for LEP students/families
- Student Handbook in multiple languages
- EL tutoring at WMS update

4. CONSENT AGENDA

All Matters listed under the Consent Agenda are considered to be routine in nature by the Board of Education and will be acted upon by one motion. There will be no separate discussion of these items. If any member of the Board or any citizen requests discussion of an item, that item will be removed from the Consent Agenda and will become the first item of business under the Board of Education Action Items portion of the agenda.

It is recommended that the Board of Education approve the Consent Agenda as presented. This motion, made by Gloria Thompson and seconded by Merri Busch, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea

Yea: 7, Nay: 0

4.A. Approval of Minutes of the Board of Education for the Regular Meeting of December 18, 2023

4.B. Approval of the December 2023 Financial and the January 1-19, 2024 Check Register as submitted for payment

4.C. Approval of the Personnel Report submitted by Human Resources on January 22, 2024

5. BOARD OF EDUCATION ACTION ITEMS

5.A. Designation of Depositories: BYLAW 154-A

It is recommended that the Board of Education approve the designated depositories as required by the Madison District Public Schools Bylaws 154-A, as Fifth Third Bank, PFM (MILAF), and The Huntington National Bank. This motion, made by Gloria Thompson and seconded by Crystal Beaver, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.B. Designation of authorized persons to sign checks, contracts, agreements and purchase orders: BYLAW 154-B

It is recommended that the Board of Education designates the Superintendent and/or Director of Business and Finance to be authorized to sign checks, contracts, agreements, and purchase orders in accordance with Board policies. This motion, made by Rebecca Chambliss and seconded by Gloria Thompson, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.C. Establish Meeting Requirements: BYLAW 154-C

It is recommended that the Board of Education holds its Regular Meetings as presented at 7:00 PM in person at Madison High School with January 8, 2024 removed from the schedule. This motion, made by Rebecca Chambliss and seconded by Mary Harp, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.D. Safe Deposit Box: BYLAW 154-D

5.E. Charges for Request of Board Meetings: BYLAW 154-E

5.F. Study Session: BYLAW 154-F

5.G. Designation of administrators to assume specified responsibilities of the Treasurer and of the Secretary: BYLAW 154-G

It is recommended that the Board of Education designates the Director of Business and Finance to assume the specified responsibilities of the Treasurer and the Pupil Accounting Manager to assume the specified responsibilities of the Secretary. This motion, made by Gloria Thompson and seconded by Mary Harp, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.H. Designate the Electronic Transfer Officer (ETO): BYLAW 154-H

It is recommended that the Board of Education designates the Director of Business and Finance to assume the responsibilities of the ETO who is authorized to invest school district funds and make fund wire transfers according to Board of Education Policy. This motion,

made by Rebecca Chambliss and seconded by Gloria Thompson, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.I. Authorization of Legal Counsel

It is recommended that the Board of Education approves Clark Hill, PLC and Thrun Law, LC to provide legal services to the district. This motion, made by Gloria Thompson and seconded by Mary Harp, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.J. Authorization of Auditing Firm

It is recommended that the Board of Education approves the firm Roslund, Prestage & Company, P.C. as the District's auditors for the 2023-2024 fiscal year. This motion, made by Gloria Thompson and seconded by Mary Harp, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.K. Designation of Board Trustee to OCSBA Government Relations Committee

It is recommended that the Board of Education appoint a Board Trustee Crystal Beaver to the OCSBA Government Relations Committee. This motion, made by Gloria Thompson and seconded by Mary Harp, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.L. Designation of Board Trustee to Parks and Recreation Committee of Madison Heights

It is recommended that the Board of Education appoint a Board Trustee Rebecca Chambliss to the Madison Heights Parks and Recreation Committee. This motion, made by Gloria Thompson and seconded by Rebecca Chambliss, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.M. Adoption of Student Handbook and Discipline Flow Chart

It is recommended that the Board of Education approve the Student Handbook and Discipline Flow Chart as presented. This motion, made by Mary Harp and seconded by Gloria Thompson, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.N. Approval of 2024-2025 School of Choice

It is recommended that the Board of Education approve School of Choice for the 2024-2025 School Year as presented. This motion, made by Rebecca Chambliss and seconded by Merri Busch, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

5.O. Discussion: City of Madison Heights City/School Liaison

5.P. Second Reading of Policy PERA Updates

5.Q. Adoption of Policy for PERA Updates

It is recommended that the Board of Education adopt the Policy for PERA Updates as read. This motion, made by Merri Busch and seconded by Rebecca Chambliss, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0

6. BOARD ITEMS - OFFICERS AND COMMITTEE REPORTS

6.A. Committee Reports

6.A.1. GRC Report

6.A.2. Parks and Recreation Committee

6.A.3. HREC Report

- Still Collecting Family Recipes through HREC Facebook page

6.B. Board Comments

- Trustee Gloria Thompspon wished all a happy new year
- Trustee Rebecca Chambliss hoped everyone had a safe and happy holiday; regarding student midterms and school closures; glad for this board cohesiveness.
- Trustee Crystal Beaver requested that we start adding discussions about items such as legal and study sessions.
- Trustee Merri Busch thanked everyone for attending; sad that we missed Student/Employee of the Month; thanked Ms. Perry for her work; regarding setting the agenda as proactive
- Trustee Mary Harp hope our students and staff had a wonderful Christmas holiday; glad to be serving on this board and looking forward to the new year
- Trustee Mark Kimble wished everyone a happy new year and glad to be here
- Trustee Cindy Holder thanked everyone for their support; reiterated that school is closed tomorrow

7. ADJOURNMENT

I will....

- follow Robert's Rule of Order.
- focus on the issues rather than personalities by challenging the argument, not the person, and listen with an open mind.

- come prepared by reading the packet prior to the meeting or work session.
- be fully present during the meeting.
- submit questions regarding any agenda items to the Superintendent, via email, by noon prior to the meeting.
- govern myself in a professional manner at all times.

Motion to adjourn 8:06pm. This motion, made by Crystal Beaver and seconded by Merri Busch, Passed.

Crystal Beaver: Yea, Merri Busch: Yea, Rebecca Chambliss: Yea, Mary Harp: Yea, Cindy Holder: Yea, Mark Kimble: Yea, Gloria Thompson: Yea
Yea: 7, Nay: 0